



Design Centre Online Limited
Trading as Inkberrow Design Centre (IDC)

Prevent Policy

Date of Publication	01 September 2016	
Date of Next Review	01 September 2017	
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Policy Background

This policy outlines the IDC's approach to the statutory requirement to implement the Prevent duty. The Prevent policy aims to safeguard vulnerable individuals who may be at risk of being radicalised and of potentially becoming involved in terrorist activities. It has strong links to safeguarding policies.

There is a duty placed on bodies receiving public funding to have due regard to the need to prevent people from being drawn into terrorism," Section 26 of the Counter –Terrorism and Security Act 2015.

The government's "**Counter-Extremism Strategy**" (published 19 October 2015) further outlines the requirements on public institutions to implement the Prevent duty. The strategy aims to "ensure that no institutions can provide an uncontested space for extremist ideology to be propagated". It also identifies strategies for countering extremist ideologies, building partnerships with those who oppose extremism and building cohesive communities.

The government has defined extremism in the Prevent Duty as "vocal or active opposition to fundamental British values, including calls for the death of members of the British armed forces" British values include "democracy, the rule of law, individual liberty, and mutual respect and tolerance of different faiths and beliefs".

It is within this context that IDC has developed its approach to the implementation of the Prevent duty.

1. Our aim

IDC recognises its duty to implement Prevent and, in doing so, we are also committed to enabling and supporting critical debate about the duty within the context of IDC's mission and values.

2. Leadership and Management

The implementation of the Prevent Duty is the responsibility of the Senior Management team with direction from the Director, outlining how the organisation has carried out its statutory duties and measuring progress against the Prevent risk assessment and action plan.

We will ensure that:

- The Prevent Duty will be fully implemented across the organisation seeking where possible to ensure an appropriate fit with our Mission and Values.
- There is consultation with community partners.
- There is an overall organisational risk assessment which seeks to highlight any key areas of focus and appropriate actions for IDC as a whole.

- Staff understand the risks behind radicalisation, the meaning of extremism within the context of freedom of speech, and the factors which contribute to vulnerability to extremism.
- Staff have support in implementing the duty effectively.
- Staff have the opportunity to engage in discussion about the implementation of the duty.
- Specific risk assessments in relation to the safety of our staff, students, members and volunteers may be utilised, as appropriate,
- Appropriate information sharing policies are in place.

3. Safeguarding Learners

IDC aims to protect, as far as possible, the well-being of children and adults engaged in the range of its activities. Appropriate arrangements are in place to provide a safe and secure environment via the organisation's safeguarding procedures, structures and reporting mechanisms. Where there are concerns regarding vulnerability to exploitation and manipulation via on-line grooming or other methods, the Safeguarding reporting methods and procedures will be implemented. When an incident of concern occurs, a risk assessment must be carried out using the INCIDENTS OF CONCERN: RISK ASSESSMENT AND PRIORITISATION FLOWCHART and recorded on the INCIDENT OF CONCERN - RISK ASSESSMENT AND PRIORITISATION RECORD FORM (SAFE 1). The flowchart will inform the appropriate action to be taken.

4. Specific Responsibilities:

We aim to ensure that staff roles and responsibilities in relation to the Prevent duty are clear and transparent:

4.1 Management.

The Director has responsibility for the safeguarding and Prevent policy and framework, facilitating actions and centrally recording statistics on any incidents related to Prevent alerts. The Director will commission and collate a range of risk assessments in relation to Prevent and will ensure the application and critical discussion of Prevent in the classroom and in training for staff.

4.2 Designated Safeguarding person.

IDC trained Designated Safeguarding Person (DSP) who is responsible for:

- dealing with issues raised.
- ensuring that all Prevent procedures are followed.
- maintaining confidential records.
- reporting, as required
- working with other agencies , as required, within the framework of Local Authority prevent co-ordinators

4.3 Tutors, Members and Volunteers.

All Tutors have access to the IDC Tutor Handbook (which will include reference to the Prevent duty) and a strong emphasis on safeguarding issues should feature in their induction. Guidance on the Prevent duty will be included in tutor induction document “Creating a Safe Student Environment” available on the intranet. This should also be the case for members and volunteers especially where they are expected to work with groups who may be considered to be vulnerable in certain circumstances. At the beginning of the course the tutor should ensure that students are aware of appropriate policies and how to report incidents and concerns. Appropriate policies include Students Code of Conduct, Student Computer Use policy and the Complaints procedure.

5. Teaching and Learning

We are committed to providing a curriculum which embodies our commitment to social purpose. **We aim to achieve this by:**

- Supporting the development of critical thinking, resilience and active citizenship within learning.
- Enabling students to express views freely within the context of the student code of conduct and the law.
- Creating curriculum resources to support the discussion and challenge in IDC courses of fundamentalist belief that underlies the types of extremism that denies democracy and equality and sometimes leads to terrorism.
- Actively celebrating diversity and fostering good relationships.
- Developing our four curriculum themes: “Community Engagement, Health and Well-being, Employability and Culture”.
- Developing the student voice and asking students to provide feedback on their “confidence in speaking out and taking part in my community” and their “awareness of the varied cultures that shape our world”
- Promoting our commitment to social purpose via varied media.
- Actively preparing our students to live and work in Britain and the world as responsible citizens in society.

6. Training

IDC will require all appropriate staff and volunteers to undergo training with the aim of ensuring that they understand their responsibilities under the Prevent duty and act upon them accordingly.

A training plan will build on the Prevent training already completed by staff. The plan will focus on 2 main aspects of the Prevent Duty:

- i. An understanding of the Duty, the context, the factors that contribute to vulnerability to extremism and reporting mechanisms. Training will be proportionate to the role, using a range of formats, e-learning, face to face, staff conferences... Specific resources will be developed to supplement training material already available.
- ii. An understanding of “British” or common values, how these are defined and how they are consistent with our mission and purpose. This will be embedded as part of the IDC approach building on the strong value base of the IDC which is consistent with the British Values statements and with existing curriculum and EDI practice.

7. Community partnerships

In our targeted work with Community partners, we aim to engage in consultation on the implementation of the Prevent duty, to ensure an approach consistent with our values and purpose. We will provide support for our staff involved in such discussion, recognising that aspects of the duty may give rise to sensitive issues for both partners and staff.

8. Policies and Procedures

We will ensure that all policies and procedures that are relevant to the Prevent duty are reviewed, updated and understood by Staff, members and volunteers, as appropriate to their role. Relevant policies include:

- Safeguarding policy and procedures
- Whistleblowing policy
- Student Computer use policy
- IDC Student code of conduct
- Unacceptable student behaviour procedure
- Information sharing policy
- Unsubstantiated allegation against staff procedure
- Complaints policy